

Butler County Board of Elections
Board Meeting Minutes
May 23, 2023

The Butler County Board of Elections met on Tuesday, May 23, 2023, at 9:00 a.m., for a special meeting. Roll call was taken and present were Chairman Frank Cloud, Member mariann penska, Member Chris Wunnenberg, Director Nicole Unzicker, Deputy Director Eric Corbin, Early Voting Administrator Stephanie Webb, and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Under New Business, Director Unzicker presented the May 2, 2023, Special Election Results to be certified. Member penska moved to certify the May 2, 2023, Special Election Results; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin presented Document 1, the Post-Audit Election Criteria. Deputy Director Corbin stated the audit will be conducted on Wednesday, May 24, 2023, at 10:00 a.m. The following races will be audited: Issue 1 Edgewood City Schools, Issue 2 Ross Local Schools, and Issue 4 Middletown City. Deputy Director Corbin stated there was a total of 8,654 ballots cast for the May 2, 2023, Special Election, and the board will need to select a total of 433 votes to meet the five percent of the total votes cast. Deputy Director Corbin asked the Board Members to make a motion to conduct the audit by tabulators as listed in Document 2. Member penska moved to select the Post-Audit Election Criteria as listed in Document 2 for the May 2, 2023, Special Election; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Members of the board pulled the following tabulators until the five percent threshold was met.

Deputy Director Corbin presented Document 3, Precinct Election Official Reduction for the August 8, 2023, Special Election for approval. Deputy Director Corbin stated the reduction is similar to the August 2, 2022, Special Election. He said the board is reducing less for this election because of the feedback received from Precinct Election Officials after the August 2022 Election. Member penska moved to approve the Precinct Election Official Reduction for August 8, 2023, Special Election on Document 3; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 4, Election Day Paper Ballot Order for the August 8, 2023, Special Election for approval. She said the order is similar to the August 2, 2022, Special Election. Director Unzicker explained that the special election data and the Secretary of State criteria were used to calculate the order. Member penska moved to approve the Election Day Paper Ballot Order for the August 8, 2023, Special Election on Document 4; seconded by Member Wunnenberg. Chairman Cloud asked if there were any comments or questions. Member penska asked for further clarification on how the number of ballots is allocated for split precincts. Director Unzicker explained that the calculations are determined by a percentage of registered voters who cast a ballot during the previous like election in the split precinct. Chairman Cloud asked if the order is calculated for all precincts as a percentage of voters who voted. Director Unzicker said yes. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried

Director Unzicker presented Document 5, Request for Authorization to Outsource Absentee Ballots for the August 8, 2023, Special Election. Director Unzicker stated the authorization is the same one used in prior elections with the only change being the plan for mailing the ballots in the seven days before the absentee deadline. She explained the authorization was updated to reflect the changes in House Bill 458. Member penska moved to approve the Request for Authorization to Outsource Absentee Ballots for the August 8, 2023, Special Election on Document 5; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin presented Document 6, 2023 Board Meeting Schedule. Deputy Director Corbin stated that May 30, 2023, is no longer needed due to not having a recount. Deputy Director Corbin said an additional meeting is scheduled for August 16, 2023, to validate provisional ballots from the August Election. Also, a meeting is scheduled for September 6, 2023, in case a recount is required for the August 8, 2023, Special Election. Deputy Director Corbin stated the December 16, 2023, is not required. Member penska moved to approve the revised 2023 Board Meeting Schedule on Document 6; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

With no further business, Member penska moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud yea
Member penska yea
Member Hall absent
Member Wunnenberg yea
All in favor; motion carried.

The meeting was adjourned at approximately 9:18 a.m.

Frank Cloud, Chairman

Nicole Unzicker, Director

Absent

Todd Hall, Member

Chris Wunnenberg III, Member

mariann penska, Member